

United States Mangalarga Marchador Association (USMMA)

Board of Directors Meeting Minutes

Date: March 13, 2026 **Time:** 6:00 PM – 7:45 PM (Mountain Daylight Time)
Location: Virtual

1. Call to Order

The meeting was called to order by **Dr. Tia Nelson** at 6:00 PM MDT.

2. Roll Call / Attendance

Present: Cathy Pierce, Mary Rose Lombardi, Jason Lambrose, Tammy Cruickshank, Lynn Kelley, Randy Conilogue

Absent: Carolina Peterson, Elizabeth Sims, Jennyfer Homem, Claudia Bellandi

A quorum was declared.

3. Approval of Previous Minutes

- **November 30, 2025 Minutes:** Approved with minor spelling corrections.
- **January 11, 2026 Minutes:** Discussed and approved with amendments.
 - Correction: November 30 minutes were approved in person, not by email.
 - Name correction required.

Motion passed to allow board members to submit corrections to Mary Rose by March 22, with revised minutes circulated for **vote at the next meeting**.

4. Reports and Updates

a. Operating Rules Review

Board approved removal of duplicate provisions covered in the by laws, including attendance, voting age, family voting rights.

Motion: To amend 2024 Operating Rules accordingly.

Moved by: Tammy **Seconded by:** Lynn **Motion Carried.**

b. DNA Registration (Brazil)

Randy reported progress toward enabling direct DNA submissions to Brazil. He will explore adding an “ABC CMM number” field for dual registration and report back at the next meeting.

c. Arizona Annual Report

Lynn raised concerns about required disclosures. Tammy and Lynn will draft a standardized form for board members’ information and signatures.

d. Communication Platform

The board agreed to maintain **Constant Contact** for email communications while researching text-messaging integration. Randy and Lynn will look into alternative services such as ZEFFY and possible text-messaging capabilities.

- Investigate cost and feasibility of text messaging.

e. Newsletter and Marketing Role

Motion passed to create a **Marketing and Membership (Newsletter/Email)** position, separating duties from the Treasurer’s role. Candidate search to begin.

5. Discussions

a. Code of Conduct / Elections

The board will draft a Code of Conduct promoting respectful and professional election behavior.

b. Action and Motion Tracking

Tammy presented a proposed tracker to improve accountability.

Next Steps: Board to review and provide input before the next meeting.

Tammy and Mary Rose will present the finalized tracker next session.

c. Onboarding Procedure

Agreement to create a New Director Onboarding Package (Robert’s Rules, meeting guidelines, tracker).

Randy will keep this item active.

d. Membership Dues and Directory

Lynn will send dues reminders and provide directories to regional directors per election guidelines.

e. Financial Considerations

Discussion on international payment and exchange-rate challenges—tabled for future review.

f. Informal Discussion – Jason’s Horses

Informal update only; no board action taken.

6. Action Items Summary

Task	Responsible Party	Due Date

Collect corrections to Jan 11 minutes and circulate for approval	Mary Rose & Tia	Mar 22 / Next meeting
Develop Arizona annual report disclosure form	Tammy & Lynn	Before next meeting
Investigate DNA lab field for Brazil registration	Board Members	Next meeting
Send dues reminders and follow-ups	Lynn	Ongoing
Research text-messaging functionality	Lynn & Randy	Next meeting
Randy and Lynn will look into services such as Zeffy for communications.	Randy & Lynn	Next meeting
Create "Marketing and Membership" position	Board	In progress

Review and finalize Action/Motion Tracker	Tammy & Mary Rose	Next meeting
Develop onboarding procedure	All board members	Before next election
Provide member directory to regional directors	Lynn	As requested

7. Next Meeting

Date: April 19, 2026 **Time:** 5:00 PM MDT

Agenda Focus: Election Committee Report and pending action items.

8. Adjournment

There being no further business, the meeting was adjourned at 7:45 PM.

Respectfully submitted,

Mary Rose Lombardi

Secretary / Recording Officer